

(1) PROPOSED NEW TEXT

3.1 Miscellaneous Provisions

3.1.2 Scheduling of Classes

Undergraduate periods are normally of either fifty minutes three times per week or seventy-five minutes twice per week in duration. Seminar classes may be scheduled once per week for 150 minutes. Recitation periods are fifty minutes duration. Laboratory periods may not be more than three hours in length without special permission of the faculty.

Student participation in extracurricular and co-curricular activities, such as the performing arts, student organizations, community service, and athletics at the intercollegiate, club, and intramural levels, is an important element of the balanced educational experience that the University offers its students. Lehigh has a long-established tradition of scheduling classes to allow its students to participate in these activities during the late afternoon hours. For this reason the Registrar shall limit rostering undergraduate lectures, recitations, and laboratory periods between normal class dismissal times at or around 4 PM and until at least 7 PM to the extent that this does not impose undue constraints in achieving academic goals, securing the approval of the Deputy Provost for Undergraduate Education in making this determination.

(2) PROPOSED NEW TEXT WITH MARKUP

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(3) ORIGINAL TEXT

3.1 Miscellaneous Provisions

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(4) EXPLANATION FOR NEEDED CHANGE

It has been brought to the Educational Policy committee's attention it is sometimes necessary to offer undergraduate classes during the 4-7 pm time, for reasons such as allowing undergraduate students in the 4+1 programs to partake in classes alongside graduate students, having available times for the provision of half-semester courses should the need arise, and being able to offer Big Questions seminars for students who are unable to fit this course into their schedules otherwise. Further, the "Deputy Provost for Undergraduate Education" was added to reflect current practice and because this position likely did not exist when the policy was originally written.

(5) EXPLANATION FOR WHY CHANGE ADDRESSES ISSUE

The modified language allows the Registrar's Office to have greater flexibility for scheduling courses during the 4-7 pm time and to continue using their discretion in doing so. The updated language regarding the Deputy Provost for Undergraduate Education reflects current practice.

6) PROPOSAL HISTORY

Jenna Lay, Vice Chair, Faculty Senate, revised per feedback of Faculty Senate to include Deputy Provost approval rather than advice: August 26, 2025

First reading, Faculty Senate: May 2, 2025

Fathima Wakeel, Chair, Education Policy Committee, final revision: April 15, 2025

Educational Policy Committee discussion of revision and vote: April 10, 2025

Educational Policy Committee discussion: Mar. 27, 2025

(7) PROPOSED IMPLEMENTATION DATE

September 2025

(8) IMPACTS ON OTHER PARTS OF R&P

There should be no impacts on R&P numbering or cross referencing.