

Transition to Faculty Senate: Final Steps

September 7, 2018

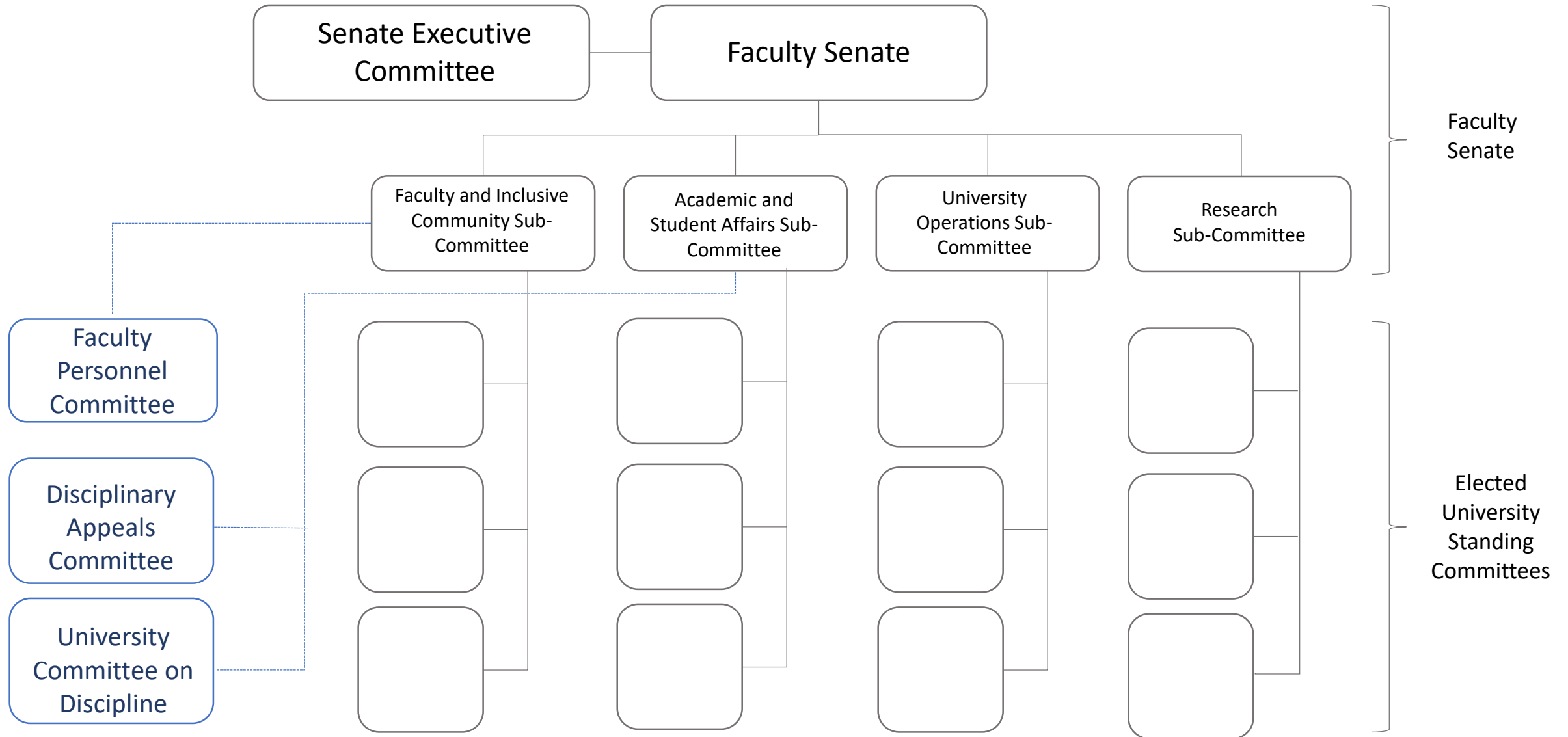
Rationale and Approach

Our goal in this transition is to maintain those faculty committees that do necessary work for the University to function smoothly. Achieving this goal will likely entail:

- Amending the charge of specific committees, while others may be combined, restructured, or dissolved.

What follows is the outline of a starting point aimed at providing direction and a timeline for changes to occur.

Proposed Structure for the Senate and University Standing Committees



Senate subcommittees

Four subcommittees of the senate will be established, each consisting of three to four senators.

Faculty & Inclusive
Community Subcommittee

Academic and Student Affairs
Subcommittee

University Operations
Subcommittee

Research Environment
Subcommittee

Overarching purpose:

- Provide leadership over their respective domain, to coordinate and offer direction to university committees that fall within their purview
- Act as a conduit between the full senate and the respective standing committees
- Enable more efficient and effective senate functioning and decision making

University Standing Committees

While we anticipate that many standing committees will be combined, restructured, or eliminated, we recommend the following be immediately absorbed by the senate:

- Committee on Nominations*
- Honorary Degrees Committee
- Faculty Committee on Advancement
- Faculty Committee on Facilities Planning
- Faculty Financial Planning and Operations Committee

Faculty Steering Committee: Abolished with the establishment of the senate.

*Requires amendment to R&P (proposed section 1.3) listing the responsibility for coordination of nominations will be jointly shared between the senate and the respective college-level nominations committees, with the senate to ensure that the college nominations committees have, in a timely manner, a listing of the elected positions that are up for re-election.

Standing committees that do not fall under the purview of the senate

For coordination and operational purposes, it is desirable and necessary for each of these committees to maintain a connection to faculty governance in the form of a dotted-line relationship to the senate. Such a relationship is necessary to facilitate changes to the Rules and Procedures of the Faculty that may arise from the work the respective committee or in the course of faculty governance.

Faculty
Personnel
Committee

We recommend the **Faculty and Inclusive Community Subcommittee** as the appropriate point of contact for the Faculty Personnel Committee.

Disciplinary
Appeals
Committee

We recommend the **Academic Affairs Subcommittee** as the appropriate point of contact for both the Disciplinary Appeals Committee and the University Committee on Discipline.

University
Committee on
Discipline

This will require minor changes to R&P to include but not limited to:

- Redefine role or respective committee chairs to represent the committee to the appropriate senate subcommittee; revising existing language to empower the Senate to make requests of the Faculty Personnel Committee ; replace the University Faculty meeting with the Senate for any policy changes arising from these committees will be addressed by the full Senate. Delineate steps for proposing changes to R&P. E.g., Respective committee develops language and submits to the respective senate subcommittee for presentation to the full Senate.

Remaining University Standing Committees

- Pending a thorough review of the committees, we recommend organizing the remaining standing committees by placing them under one of the four senate subcommittees
- We anticipate that this alignment will facilitate an orderly review and aid in subsequent restructuring efforts

Faculty & Inclusive Community Subcommittee

Mission & Purpose:

- Responsible for faculty input on policy and regulations pertaining to the faculty, and for enhancing equity and diversity within our community
- Focus on developing/participating in a more organized, faculty-led effort toward an inclusive community
- Prepare for senate approval, any related additions or changes to regulations or policy

To include:

- Faculty Compensation Committee
- Faculty Committee on student life
- Visiting Lecturers Committee

*Recommend: the Faculty Committee on Student Life
absorb duties of the Visiting Lecturers Committee*

Liaise with the:

- Council for Equity and Community, Faculty Personnel Committee, University Committee on Discipline, and University Disciplinary Appeals Committee

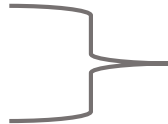
Academic and Student Affairs Subcommittee

Mission and Purpose

- Responsible for faculty input on policy and regulations pertaining to the students and academics
- Prepare for senate approval, any related additions or changes to regulations or policy

To include:

- Education Policy
- Graduate Research Committee
- Committee on Standing of Undergraduate Students
- Committee on Standing of Graduate Students
- Committee on Undergraduate Awards and Prizes



Possibly combine Ed Pol and GRC as it pertains to educational policies?

The new Ed Pol would have graduate and undergraduate sub-committees

The research component of GRC would then move to the Research Environment Committee

University Operations Subcommittee

Mission and Purpose:

- Responsible for faculty input on policy and regulations pertaining to the operational environment
- Prepare for senate approval, any related additions or changes to regulations or policy
- Establish a Sustainability Committee

To include:

- Committee on Global Affairs
 - Study Abroad Faculty Policy Board (move to Ed Pol?)
 - Library Users Committee
 - Online Learning Policy Committee
- } Recommend
Combining-move to
academic affairs?

Research Environment Subcommittee

Mission and Purpose

- Responsible for overseeing and coordinating all faculty-involved efforts to increase Lehigh's research reputation and output by faculty, and by graduate and undergraduate students

To include:

- Create a new Standing Committee (?) focused on enhancing the research environment charged with:
 - Assess the facilities needed for scholarly work, compare these needs to current facilities, and determine priorities for facilities projects that impact research.
 - Work with the Administration to close any gap between needs and current facilities.
 - Analyze funding streams for research and develop strategies to effectively increase this funding. Coordinate with the Administration - especially University fund raisers - to ensure that research needs are a priority for the University.

Next Steps

- Propose approaching the reorganization of the standing committees in order by senate sub-committee
- Have each sub-committee determine how best to enable the standing committees to carry out their respective charge, make recommendations for amending, etc. . .
- Task members of the Education Policy and Graduate Research Committees with proposing a more streamlined process for course and program approvals, to include identifying points of oversight.
- A full accounting of the myriad councils, committees that faculty serve on (those, often appointed positions) currently not listed

Considerations when evaluating standing committees

- Intensity and frequency of work: Does this committee regularly address problems and provide advice? How often is the work product implemented or made available to the relevant stakeholders?
- Is the work of the committee suited to being absorbed by the senate in whole or part?
 - Is the work of the committee suited to being combined with another committee?
- If recommendation to keep standing committee, what changes to the committee's charge would you make? What changes to the size and composition of the committee are needed?

Implementation time line

- September 7th: Establish Senate Subcommittees
- November 2st: Subcommittee reports and recommendations; Educational Policy/GRC report on restructuring course/program approval process
- Dec 7th: First Read for proposed changes by subcommittees
- Feb 1st: Second reading for proposed changes by subcommittees
- Mar 1st: Notify College nominations committees of changes to standing committees