

Proposed Changes to Section 3.2.4 Roster of Studies

Current language:

3.2.4 Roster of Studies

Each student is required to pre-register for a full roster of studies each semester as prescribed by the curriculum he or she is pursuing. Exceptions can be granted only by the committee on standing of undergraduate students or the dean of the college. (See 3.1.5.)

A student may repeat a course only twice - a total of three attempts. Any form of a W counts as an attempt, W, W(P), or W(F) (effective beginning the Fall semester 2017).

No student is permitted to register for credit in excess of the normal number of credit hours for the curriculum unless he or she meets the qualifications noted in the chart below and has all the required approvals before the 10th day of classes.

Overload: Overload approval requirements vary by GPA and entry into the University. The following special approvals are required for course rosters (including ranges produced by the drop/add process) that exceed the appropriate normal range.

1) A load exceeding 17 credits is an overload for first semester students and for students with a GPA below 2.5. Exceeding 18 credits is an overload for all other students. Unless the normal departmental program requires more credits, required overload approvals by grade point average are:

Student Status	<u>Overloads of</u>
First semester students:	Up to 19, Associate Dean More than 19, SOS
GPA below 2.5:	Up to 18, Associate Dean More than 18, SOS
GPA between 2.5 and 3.5:	Up to 19, Associate Dean More than 19, SOS
GPA above 3.5	Up to 20, Associate Dean More than 20, SOS

2) Overload approval will not be granted for the purpose of repeating a course.

3) No overload approval will be granted in a semester where the student is enrolled in a graduate course.

4) Any course(s) approved for overload cannot be added until after the end of the normal (three week) registration period. Space in a course cannot be reserved for students intending to add the course as an overload.

A Lehigh undergraduate may only take any graduate-level course with prior approval by the department(s) and college(s) offering the course through petition to the committee on standing of students and graduate and research committee.

A student's roster of studies as on file in the office of the registrar after the registration drop-add deadline (as defined in sections 3.8.4 and 3.15) is the student's official roster for that semester or term.

No courses may be added to a student's official roster of study except by special action of the committee on standing of students, and then only under such conditions governing the student's probationary status as may be stipulated at that time. Courses may be dropped only under the conditions stated in sections 3.8.4 and 3.15.

Proposed Revision:

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grade point average are:

Student Status

First semester students:

Overloads of

Up to 189, Associate Dean

More than 198, SOS

~~GPA below 2.5: Up to 18, Associate Dean~~
~~More than 18, SOS~~

GPA less than or equal to between 2.5 and 3.5: Up to 19, Associate
Dean
More than 19, SOS
GPA above 3.5 Up to 20, Associate Dean
More than 20, SOS

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Rationale:

- 1) Current practice is to define an overload for students with less than 2.5 GPA as over 18 credits, not 17 credits.
- 2) Applying the same limits to all but the strongest students simplifies the rules; associate deans and SOS may take a student's GPA into account when evaluating appeals.