

Educational Policy Committee Minutes

March 6, 2025 Fully Virtual

Attended committee members: Fathima Wakeel, Lori McClaind, Linda Lowe-Krentz, Ahmed Rahman, Angela Brown, Armando Quiroz, Derick Brown, Henry Odi, Joanna Mishtal, Linda Bell, Marina Puzakova, Michael Dills-Allen, Michael Gusmano, Michaela Ott, Nandini Deo, Naomi Rothman, Tom Hammond, Wenyan Feng

1. Approval of February 20th minutes
 - a. A typo in the minutes (change formerly to formally)
 - b. Committee voted on the minutes. No opposition was raised.
2. C&C subcommittee
 - a. Still have some catalog clean up for classes in CAS, including pre-requisites for classes, new course proposals, deactivation of courses
 - b. Vote on the course proposals. No opposition was raised.
3. Learning Sciences Minor
 - a. College of Ed 4+1 program and minor: New faculty member is hired for building structure for the minor. 3 new learning science courses will be provided. Modified the design for students who are interested and those who are getting the teaching license. Addressed that faculty should be cautious about when certain classes should be offered during the 4pm time slot. No actual issues about the courses themselves were raised.
4. Cross-listing revision (R&P 3.2.2.1)
 - a. There should be two disciplinary numbers that represent the same class when cross-listing a class. The cross-listing revision will be forwarded to GRC for further suggestion. Committee voted on the current version. No opposition was raised.
5. Catalog policy proposal
 - a. Discussion related to how long students can be gone and come back to resume the original curriculum? Several committee members expressed congruent agreement on four semesters since major changes are unlikely to happen during that timeframe. For instance, students who have been admitted to the university expect to have a consistent policy throughout their four years at Lehigh. However, committee members also pointed out that changes can still happen but should consider how classes can be held differently for students who have been gone for too long.
 - b. Different laws apply to students who are in military, so it's not recommended to change that in the catalog policy. In addition, policy should be consistent for students who decided to leave and for those who got academic disqualified.
 - c. Students who have officially withdrawn from the university they can return within two consecutive calendar years. Students who leave for more than two consecutive calendar years, they will come back under the current catalog when they return.
 - d. Policy can be appealed so took out the part where it explicitly stated students can appeal. Changed to consecutive calendar years in the wording for clarity.
 - e. Committee voted on the changes. No opposition was raised.
 - f. Catalog Policy Proposal will be sent to the faculty senate for further review.

6. Discussion of R&P 3.6

- a. Special topic courses should be included in a separate catalog and should not indicate that it will be offered no more than twice. Since the individuals who teach these special topic courses might not be able to teach them consistently, there shouldn't be a fixed frequency of how often these classes should be taught.
- b. Some typos and incomplete sentences in Number 3. Unclear framing in Number 2. Some rewording in Number 2 and 3 in the document.
- c. Some colleges have experienced the constraint of provisional course that can be offered for no more than two times. The process of rostering a class can take time which can hinder the timeline for the class. Courses should be taught more time before it become a permanent course.
- d. Further modification includes adding more rationale, correct grammatical issues, adding more time for provisional courses before they become permanent courses
- e. 3.6 and 3.6.1 might not make sense. Need further consideration if they are necessary. There should be one more read of the provisional courses rationale.