WORKING DRAFT – 11/24/2026 noon

If you have questions, please contact K. Sivakumar ("Siva") (kasg@lehigh.edu).

MEETING OF THE LEHIGH UNIVERSITY FACULTY SENATE

Minutes of the Meeting held on November 6, 2026, at 1:10 pm

CUC 375 and Via Zoom

Do the Minutes include approved R&P Changes? Yes/~~No~~
Do the Minutes include items ready for a vote of the entire Lehigh Faculty? ~~Yes~~/No
Are there items requiring Board of Trustees approval? – Yes/~~No~~
Are there items requiring Board of Trustees notification? ~~Yes~~/No

Appendix 1 lists the roster of senators present at the meeting.

[Appendix 1 available at https://facultysenate.lehigh.edu/meeting-minutes]

1a. Minutes of the Prior Faculty Senate Meeting

The minutes of the 10/02/2026 Senate Meeting were included in the consent calendar. The minutes were approved, as no one requested a separate discussion.

The approved minutes are available at https://facultysenate.lehigh.edu/meeting-minutes.

1b. January Graduation Motion

January Graduation Motion was included in the consent calendar. The motion was approved, as no one requested a separate discussion. The motion is available at

https://facultysenate.lehigh.edu/sites/facultysenate.lehigh.edu/files/January%20'27%20graduation%20motions.docx.pdf

2. Updates from Faculty Senate Chair

Professor Jenna Lay noted the following:

- In addition to the latest version of the R&P, prior versions will also be available on the faculty senate website.

- Going forward, the Senate chair will vote only to break a tie. That is, the chair will have only one vote. R&P will be suitably revised to follow Robert's Rules. The current version of R&P says the chair can vote twice as part of FSEC: once during the regular vote and once to break a tie, if necessary.

- Any Senator who is not present at a Senate meeting (in person or remotely) will not be included in the voting process. The faculty senator should send a proxy (who must be an eligible faculty member qualified to serve on the Senate) if they want to vote [Professor Jenna Lay in response to Professor Khurram Hussain].

- Language to clarify Senate operations, such as whether a Senate chair may serve beyond two terms, the timeline of the vice chair's term, and the role of the past chair, will be introduced later in the academic year.

- An email will be sent to all faculty about the Faculty Senate's stance on implementing changes to non-medical benefits.

3. Discussion: CITL/IT faculty representation–Committee on Educational Innovation and Academic Technology

Vice Provost for Educational Innovation and Assessment & Senior Advisor to the Vice Provost for Research Dominic Packer, Chief Technology Officer Ilena Key, and Vice Provost (Arts and Libraries) Greg Reihman provided an update. The following are the salient points made during the discussion.

Concerns were raised about multiple committees and the burden on small colleges (Professor Al Bodzin), the need to balance faculty voice with the added burden (Professor Joseph Amodei), and the need for a long-term solution rather than short-term restructuring (Professor Khurram Hussain). Professor Jenna Lay noted that a Faculty Senate working group is discussing this issue to streamline the future committee structure.

4. Third Reading: R&P 1.3.4.1 (and associated sections): Arts and Libraries Faculty Committee

The proposal is available at
https://facultysenate.lehigh.edu/sites/facultysenate.lehigh.edu/files/R%26P%201.3.4.1_%20Arts%20and%20Libraries%20Faculty%20Committee.docx%20-%20Google%20Docs_0.pdf

Professor Anders Knospe moved to amend “ad hoc” to “ad hoc nonvoting” and “board” to

"committee." This was seconded, put to a vote, and passed. The amended motion was put to a vote and passed.

The approved sections are given below.

1.1.2 University Faculty

The voting faculty members of the faculty (tenure track and tenured) are those with the rank of assistant professor, associate professor, or professor. Instructors with full-time academic appointments in teaching or research, are also voting members of the faculty, provided that they are not candidates for a Lehigh degree. Also included as voting faculty members are the President, Provost, the Deans of each of the five colleges, and the Vice Provost for Arts and Libraries. See R&P 2.2.2.2 Voting Guidelines, for the voting rights of other faculty

1.3.4.1 Arts and Libraries Faculty Committee.

The Arts and Libraries Faculty Committee represents the faculty in advising, recommending, and developing strategic priorities for the division of Arts and Libraries. The committee collaborates with Arts and Libraries leadership and staff, with particular focus on:

- ensuring that the services and facilities provided by the libraries, art galleries, and performing arts organizations meet the needs of faculty, students, and the community,
- advising on opportunities to enhance collaboration between the Arts and Libraries and faculty across the five colleges, and
- representing the perspectives of the faculty in the Vice Provost for Arts and Libraries' strategic planning and strategic plan implementation.

The Committee consists of eight tenured or tenure-track faculty members: one each elected from the colleges of Business, Education, Health and Engineering and Applied Science; and one elected from each of the four divisions in the College of Arts and Sciences: 1) Arts; 2) Humanities; 3) Social Sciences; and 4) Natural Sciences and Mathematics. There is one ex officio non-voting member: the Vice Provost for Arts and Libraries. Depending on topics of discussion, ad hoc non-voting members could include the University Librarian, the Executive Director of Zoellner Arts Center, the Director of the Lehigh University Art Gallery, and the chairs of Music, Theater, and Art, Architecture and Design. Each of the eight elected faculty members may serve a maximum of two consecutive three-year terms. The ex officio members and ad hoc advisors serve by virtue of their position. One of the faculty members serves as chair for a one-year term. Each spring, the committee elects a chair-elect who serves as vice-chair for the ensuing academic year. Both the chair and the chair-elect take office on July 1. The Vice Provost of Arts and Libraries serves as secretary to the subcommittee. The Arts and Libraries

Faculty Committee will present regular reports to the Faculty Senate. Formerly the Library and Technology Services Advisory Committee and, before that, the Library Users' Committee

1.4.3.2.1 College of Business Policy Committee

The College of Business policy committee consists of seven elected faculty members from the college who serve staggered three-year terms. In making nominations for this committee, the college nominating committee attempts to maintain equitable distribution among the disciplines and faculty ranks represented in the college. At least two of its members shall be of the rank of professor. Vacancies in un-expired terms are filled by a special election. The committee elects a chair and a secretary yearly from among its members. The committee establishes its own rules of procedure.

The committee reports on its activities to the faculty of the college at the last college faculty meeting of the year. Other reports are submitted as appropriate. The College of Business policy committee receives from the dean of the college or college department all proposals for undergraduate and graduate courses and curricular/program changes. The committee reviews curricular/program and course proposals for their conformity to university regulations and to desirable education policy.

Any proposal for a new major, minor, or graduate program will include statements of impact on the libraries, Information Technology Services, laboratory and classroom space, and the faculty. These statements, developed by subject librarians, Information Technology consultants, the Registrar, and the Deans or their designates, working in conjunction with the faculty, will be a required element of any proposal forwarded to the Educational Policy Committee or to the Graduate and Research Committee.

1. New or revised curricular/program changes as well as new courses (including provisional courses that are transitioning to regular status) that are approved by the Policy Committee will be submitted to the college faculty.
2. Any changes to existing undergraduate courses, if approved by the Policy Committee, will be submitted directly to the Educational Policy Committee.
3. Any changes to existing graduate courses, if approved by the Policy Committee, will be submitted directly to the Graduate Research Committee.
4. Any changes to existing courses that are expected to have both undergraduate and graduate participation will be submitted to both University committees.

The College of Business policy committee advises the dean and the college faculty on matters involving the objectives of the college. To this end, it undertakes studies of policy matters affecting the college. Proper subjects for its consideration may originate within the committee, from other members of the faculty, or from the dean of the college.

1.4.3.3.2 College of Engineering and Applied Science Academic Policy Committee

The College of Engineering and Applied Science academic policy committee consists of six members, one from each department, elected by the college faculty, two each year for three-year terms. The committee elects a chair and establishes its own rules of procedure.

Vacancies in un-expired terms are filled by appointment by the dean after consultation with the chair of the committee.

The college academic policy committee acts as a curriculum committee, reviews all new proposals regarding undergraduate and graduate courses and curricula and deals with long range college-wide educational policy issues. The topics the committee considers may originate within the committee or may be suggested by the dean, the college council or the college faculty. The findings of the committee would go to the college faculty through the council for consideration. Any proposal for a new major, minor or graduate program will include a statement of impact on the libraries, Information Technology Services, laboratory and classroom space, and the faculty. These statements, developed by subject librarians, Information Technology consultants, the Registrar, and the Deans or their designates, working in conjunction with the faculty and will be a required element of any proposal forwarded to the Educational Policy Committee or to the Graduate and Research Committee.

1.4.3.4 College of Education Committees

Any proposal for a new major, minor or graduate program will include statements of impact on the libraries, Information Technology Services, laboratory and classroom space, and faculty. These statements, developed by subject librarians, Information Technology consultants, the Registrar, and the Deans or their designates, working in conjunction with the faculty, will be required element of any proposal forwarded to the Educational Policy Committee or to the Graduate and Research Committee.

5. Discussion: Intellectual Property Policy and Intellectual Property Review Board

Vice Provost for Educational Innovation and Assessment & Senior Advisor to the Vice Provost for Research Dominic Packer and Director (Technology Transfer) Rick Smith provided an update.

The slides and the documentation are available at

https://facultysenate.lehigh.edu/meeting-documents

The following were the salient points raised during the discussion:

Vice Provost for Educational Innovation and Assessment & Senior Advisor to the Vice Provost for Research Dominic Packer and Director (Technology Transfer) Rick Smith agreed to provide some examples in the policy document, make some wording changes, and consult with the University General Counsel as needed. [In response to questions regarding teaching materials developed by the faculty (Professors Al Bodzin, Dean Caivano and Khurram Hussain), recorded lectures by faculty members after they leave Lehigh (Professor Mike Spear), the need to assign IP rights to the creator unless the law dictates (Professor Joseph Amodei), impact on doctoral and master's theses including funded research (Professor Dean Caivano), software developed by faculty (Professor Mike Spear), need to consult department chairs before the policy is finalized (Professor Angela Hicks), and the need to anticipate future scenarios (Professor Rosi Reed)].

Professor Jenna Lay noted that after the documents are revised, there will be a three-week period for comments by Lehigh faculty members.

6. Discussion: Title IX and Annual Reporting

Equal Opportunity Compliance Coordinator & Title IX Coordinator Jessica White provided an update. The slides are available at

https://facultysenate.lehigh.edu/sites/facultysenate.lehigh.edu/files/New%20Faculty%20Orientation%20Fall%202026%20(2).pdf

Equal Opportunity Compliance Coordinator & Title IX Coordinator Jessica White noted that (1) information about changes in her office will be communicated to the campus community and there will be an open house for relevant stakeholders [in response to Professors Angela Hicks, Anders Knospe, Jenna Lay, and Chris Liang]; (2) steps will be taken to reduce delays in responses [in response to Professors Angela Hicks and Tom McAndrew]; and (3) steps will be taken to streamline accommodation procedures to balance student accountability and their rights [Professor LaToya Council].

7. New Business

Professor Anders Knospe requested that the implementation of the new building access policy be discussed at a future Faculty Senate meeting.

Respectfully submitted by

K. Sivakumar (“Siva”)
Arthur Tauck Chair and Professor of Marketing
Secretary of the Faculty