

**Ed Pol Minutes 10/16/2019**  
UC 409, 3:10-4:30 PM

**Attendees: Ed Webb (Chair); Frank Gunter (COB); Ed Lotto (CAS); Mary Beth Deily (COB); Al Bodzin (COE); Greg Tonkay (Rossin); Ginny McSwain (CAS); Katrina Zalatan (COB); Linda Bell (RAS); Kadia Hylton-Fraser (COE); Zach Vinik (COB); Julia Adamson (CAS); Evan Chansky (Rossin); Natasha Vermaak (Rossin); Jennifer Jenson (Provost Office); Steven Wilson (secretary).**

1. Approve minutes from 10/2/19

**Minutes accepted with one correction (name spelling)**

2. Discuss/adjust EdPol Secretary schedule as needed [Webb]

**Steven Wilson (Assistant Provost and Registrar) will act as secretary for balance of the year.**

3. Discussion on hourly exam conflicts. [Webb]

**Chair Webb will be attending ASA committee meeting to discuss this issue, and sought input from EdPol. Opinions both for and against doing away with common exams.**

**Issues of variability, fairness, and security discussed. Options (weekend, evening, morning) offered. Reps from Student Senate will also revisit the issue and report back to EdPol. Faculty rep suggested LaTeX as test creation software solution.**

**Sense of the room: privilege scheduled, credit-bearing classes over common exam conflicts.**

**RAS offered to publish common exam schedule early, rather than as late as fourth week. Also, RAS has reserved a large auditorium, immediately after the second round of common exams, Friday afternoon and Saturday morning. Professors offering common exams will be contacted and invited to use these as open testing facilities for make-up exams as necessary.**

4. Discuss revised proposal on peer teaching evaluations (see pre-read) [Gunter]

**Prof. Gunter offered Version 2 of proposal for R&P 2.2.2.7 Peer Review of Teaching. Discussion of standards for assessment, and qualifications of reviewers. Some disciplines have standing methods and policies, others do not. Content? Topic? Skills of Instructor?**

**Student Senate rep referred to proposal for (anonymous) Mid Semester Course Evaluation. Developmental evaluation, not for P&T. Useful companion to faculty proposal.**

**Prof. Gunter proposed taking draft back for further revisions, based on comments. Will bring the proposal to subsequent EdPol meeting.**