

**Educational Policy Committee Minutes: November 30, 2022, 3-4:20 p.m., Williams 351**

**Attendance:**

**In person:** Paul Salerni, Brook Sawyer, Linda Bell, [Lori McClaind](#), [Katrina Zalatan](#), Erica Hoelscher, Nobuko Yamasaki, Yue Yu, Kelly Austin, Jennifer Jensen, Henry Odi, Paolo Bocchini

**Zoom:** Tim Ebner, Michael Gusmano, Ahmed Rahman, Duncan Shober-Fernback, Kareem Hargrove, Angela Brown

**1. *Approval of the Minutes from November 9, 2022***

- *Approved*

**2. *Course Proposals passed by the Course and Curriculum Subcommittee for our approval.***

BU-BS Business Analytics  
BU-BS Supply Chain Management  
CHE 001 Coffee and Cosmetics  
CHE 144 Fluid Mechanics  
CHE 203 Chemical and Biomolecular Engineering Laboratory II  
CHE 210 Chemical Engineering Thermodynamics  
CHE 370 The Engineering of Brewing Winemaking, and Distilling  
EN-BS Chemical Engineering  
ME 205 Application of Differential Equations in Mechanical Engineering  
ME 231 Fluid Mechanics  
ME 242 Mechanical Engineering Systems  
ME 245 Engineering Vibrations  
MGT 143 Organizational Leadership  
MGT 301 Strategic Management in a Global Environment  
SCM 330 Analytics for Service Operations  
TLT 369 Applied Geospatial Tools

- *All passed with exception of TLT/EVST 369...need to add note that students can't take both TLT/EVST 368 and 369. [HMS180...CGH001- example to model language.]*
- *Associate Dean Zalatan gave Ed Pol notice that the College of Business will advance core curriculum changes for the BS in Business and Economics degree by passing a pdf file from the Chair of the College Policy Committee of the College of Business to the Ed Pol Chair after the College of Business' first faculty meeting of the Spring semester. Since CIM has only two levels for course and curriculum change workflows, i.e., course and program (the latter of which is defined as majors within the BS in Business and Economics degree), the College of Business has no choice other than to route degree-level curriculum changes manually for approvals, outside of the CIM system. The College of Arts and Sciences will encounter the same limitation when they seek to advance degree-level changes. Ed Pol Chair Paul Salerni noted that not having these degree-level workflows in CIM is a problem that needs to be fixed, and he requested that the Ed Pol minutes record this imperative.*

**3. *Feedback from the Faculty Senate re R&P 3.2.7 Cross Registration change***

Our submission was as follows:

**Title:** Changing Cross-Registration prose

**Presently in R and P:**

**3.2.7 Cross Registration with Other Institutions or Organizations**

All proposals for cross-registration of regular courses with member institutions of consortia in which Lehigh is involved shall be submitted to the committee on educational policy. This committee submits the proposal with recommendations to the faculty for final action.

Each non-regular course or special offering proposed for cross-registration must be handled by the procedure described for new courses. (See 3.2.1.)

Regular courses are those of known content, listed in a college catalog, offered on a regular basis, and reviewed by the faculty of a collegiate institution.

**Suggested change:**

The faculty strongly supports cross-registration with other institutions and organizations according to the guidelines set up in the University Catalog.

**Rationale:** R and P is at odds with what's in the Catalog. We should adopt what is in the Catalog since it has been the practice for a long time.

**Decision:** The proposal was passed unanimously, without any concerns raised.

From the Faculty Senate Minutes:

During the discussion, some issues were raised. These include a student's inability to register for courses not available during a particular semester (Professor Angela Hicks), the need to check with the associate deans of colleges regarding science courses involving labs (Professor Jenna Lay), the need to clarify the matter for graduate courses or other unintended consequences and the time of the offering of the courses (Professor Parveen Gupta).

The Senate voted to table the motion and bring it for discussion at a subsequent meeting.

- *LVAIC registrars will discuss the concerns raised by Faculty Senate. Are the processes in the Catalog reflective of current practices? Does the Catalog need revisions?*
- *We need to determine the appropriate process for cross-registration approval.*
- *R&P: are we talking about LVAIC only and/or other collaborations (current - e.g., dental -3+2 program or future)? We think it is the wider interpretation.*
- *Let's revisit R&P 3.2.7, including what we believe EdPol should oversee, after LVAIC registrars discuss.*

**4. Thinking ahead: Cross college dual degrees and double majors. Kelly Austin**

- *Double major- 30 additional credits*
- *When does a double major become a 2nd degree?*
  - i. *Example - IBE- interdisciplinary degree...then can add an extra degree = 30 additional credits (which also meet reqs of that degree)*

- ii. *But this becomes confusing across colleges. What to do about students who want 2 BAs across Colleges? Adding 30 more credits is not necessarily the same as fulfilling both Colleges' distribution requirements. To get 2 degrees, do students meet both Colleges' distribution reqs or just 1 college distribution requirements plus 30 credits?*
  - 1. *EdPol members charged with asking colleagues their beliefs about whether a student can have a second major in a second college without having to fulfill the distribution requirements in the second college. In other words, is it sufficient to simply fulfill the distribution requirements in the home college and pursue a second major in another college without fulfilling that college's distribution requirements?*
- *What do diplomas say? Bachelor of Arts (is college listed)? Linda Bell will report back.*
- *An Associate Dean noted that the Catalog is unclear - what is major, program, degree?*
- *Separate issue- consider equity issue about which students are able to achieve 2 degrees (students coming in with a lot of AP credits or those that can afford summer school or an extra semester/year)*
- *By the end of spring, we need to figure this out to get into Catalog.*