

Educational Policy Committee Minutes
Wednesday, November 4th, at 3:00 PM

Attendance: Frank Gunter (Chair); Mary Beth Deily (COB); Katrina Zalatan (COB); Henry Odi (DEI); Ginny McSwain (CAS); Linda Bell (RAS); Susan Szczepanski (CAS); Lori McClaind (SA); Sabrina Jedlicka (RCEAS); Brenden Huegel (student, RCEAS); Tong Soon Lee (CAS); Brook Sawyer (COE); Eduardo Gomez (COH); Hal Skinner (COH); Natasha Vermaak (RCEAS); Paul Salerni (CAS); Santiago Delgado (student, CAS); Hornung (student, COB); Jennifer Jensen (Provost Office); Steven Wilson (Registrar, committee secretary). Christine Daley; Holly Taylor (guest, student affairs)

1. Approve minutes of October 21st Meeting

Approved without amendment.

2. Chairperson announcements (Gunter)
 - a. C&C Subcommittee Meeting on November 11th
 - b. Change in **R&P 3.8.4 Drop/Add Period** from eleventh to fourteenth week – Fall Semester 2020 only.
 - c. Provost call for a minimum of 25% of classes offered in-person in Spring Semester 2021.
3. Proposed revision to **R&P 3.7.1 General Conduct (of quizzes and examinations)**
 - a. Current text: “Other than make-ups for missed quizzes/examinations, no quizzes or examinations totaling more than 5% of the final grade shall be given during the last five full class days of each semester except in those laboratory courses ineligible for final exams.”
 - b. Proposed change: replace 5% with 10%.

Gunter opens discussion. Faculty members give their views. Vote on proposal (relaxation of 5% for fall term) fails (Results: 5 yeas, 6 nays). Future meeting will consider similar proposal for spring and perhaps following semesters. Gunter will report results and context to the Faculty Senate.

4. Should there be a policy on the proliferation of notetaking/homework assistance sites such as Chegg, EduBirdie, TAFaculty, Course Hero, and Bartleby? (Jensen, Taylor)

Discussion of the potential problem, as some members are unaware of these and similar services. Consensus that faculty education is necessary, so that they are able to respond individually if they perceive student misuse (whether inadvertent or intentional). Consensus that it would be difficult to write a general policy covering use of services by students as ethical violation, because many tutoring services have some legitimate purposes. Committee will consider the issue further at future meetings.

5. Approval process for expanding First Year Experience to “...include issues of race, racism, class, gender, religion, law, and challenge students to identify and critically analyze their own stereotypes and biases.”

General discussion of the question: can a provisional course be created outside of the usual college-, department-, or discipline-based process? Can such a course be required by the university? If answers are no, under which process can such a course be? Committee will consider the issue further at future meetings.

Adjourned 4:20 PM.

The following items listed below will be carried forward for discussion at next meeting.

6. *Provost challenges (August 26, 2020 Ed Pol Meeting)*
 - a. *Polls question value of higher education. What can Lehigh do?*
 - b. *What can Lehigh do to meet the challenges of diversity, equity, and inclusion?*
 - c. *Covid-19 issues including online learning, non-traditional students, and value of residential experience?*
7. *Discussion of Student Senate proposal to allow each student to miss one week's worth of classes without penalty.*
8. *R&P Section 3 clean-up.*
 - a. ***R&P 3.2.1 Changes in Curricula and Courses:** correct approval route?*
 - b. ***R&P 3.14.3 P.C. Rossin College of Engineering and Applied Science:** is HSS requirement still relevant?*
9. *Discussion of online teaching standards and evaluation.*
10. *Proposed revision to **R&P 3.7.3.1 Final Examinations** for cases where an emergency requires the cancelation of scheduled final exams. (Guest: Brian Chen)*
11. *Discussion of necessity for a written policy regarding excuses from exams due to athletic competitions.*
- ~~12. *Discussion of whether there should be a limit on the number of credentials a student should be permitted to earn. (RAS)*~~
13. *HU/SS designation for external internships (Szczepanski)*