

ED POL Minutes 11/29
UC408 (3:10 – 4:30PM)

Anderson, Cerce, Kawash, Farrell, Henry, Hoelscher, Howenstine, Jensen, Liu, Lotto, McClaind, Radande, Sengupta, Tonkay, Watkins, Webb, Wesson, Wilson, Zalatan, Zhang, Howenstine

- Approve minutes from 11/1/17
 - **approved**
 - Middle States
 - Proposal regarding general education requirement and assessment:
 - Which model does Ed Pol want to propose we adopt – model 1, 2 or 3?
 - **Action Item:** Ed Pol asks colleges to please provide us with documentation on how they are currently assessing Middle States university distribution (gen ed) requirements
 - Can we get a description of exactly what is meant by each of the Middle States general education requirements?
 - oral and written communication
 - scientific and quantitative reasoning
 - critical analysis and reasoning
 - technological competency
 - information literacy
 - Consistent with mission, the general education program also includes the study of values, ethics, and diverse perspectives
 - **Anne, UG Deans, and Jennifer Jensen will meet over break to prepare for a discussion of this item at the 1/24 meeting**
- Pat Farrell – Health College → discussion on the college and what processes need to be in place to integrate it effectively into the university.
 - An endorsement of a new college will be necessary, but there is nothing in R&P that outlines a process
 - Faculty endorsement would be of the general idea of a new college, not the specifics
 - Ed Pol can think about an approach to approving the Health College
 - a proposal comes to Ed Pol and then goes to the faculty meeting?
 - preferred timing; early in the Spring
 - preferred level of detail: modest, but not complete
 - the new college dean is going to be influential in how it is structured
 - level of detail on structure will be modest
 - goals for the Health College –
 - Lehigh can be one of the more innovative universities in this field
 - need to generate national prominence and excitement
 - topics announced January/February
 - **Ed Pol has advised Provost Farrell not to seek endorsement from the faculty, but to provide on-going updates and communication as often as possible.**
- Katie Radande – Study Abroad
 - What happens when a course requires work to be done in a time-period outside of the standard semester? Previously, various solutions were arrived at:
 - Give one credit of the course in the alternate time frame
 - Use open enrollment through the registrar
 - Katie asserts that this is not only a study abroad issue, but extends into other types of courses as well.

- **Action Item: Katie and the associate deans and Anne get together to propose wording for the development of new study abroad courses, especially as pertains to requirements outside of the standard course timeline**
- 3.2.5 Attendance
 - Students must inform their instructor when they expect to be absent from class
 - An on-line absence form is available for students to fill out'
 - **For future discussion: student grievance process for unfair grading practice – until Greg brought up 3.8.7**
 - Discussion about what will happen to a student who is dropped from a course for a specific reason
 - receive an "F"
 - receive a "W"
 - receive the grade they earned in the course until that point

meeting adjourned at 4:15

Next meeting January 24, 2018 in UC 409

- Other sections of section 3 to be addressed:
 - 3.1.4 – Transfer credit
 - 3.1.4.1 – Credit for Lehigh Abroad Sponsored Programs (not substantive)
 - 3.1.4.2 – Undergraduate Leave of Absence
 - 3.1.5 – Full Time undergraduate student
 - 3.2.4 – Roster of Studies
 - 3.3.2 – Designated course system with pass-fail grading
 - 3.4 - Auditors
 - 3.6 Provisional Courses
 - 3.7.2 – Hour exams
 - 3.8.1 Definition of Grades
 - 3.8.2 – Incomplete (N grade)
 - 3.8.3 – Absent from the final examination
 - 3.8.6 – Grade reports
 - 3.11.1 – Graduation honors
 - 3.12 – Petitions
 - 3.12.2 – Substitution and Anticipatory Exams (Not sure this is the process followed)
 - 3.12.3 Petition to Waive Requirement
 - 3.14.5.1 Apprentice Teaching
 - 3.20.1 Requirements for graduation (not substantive)
 - 3.20.1.1 – Second baccalaureate degree
 - 3.20.3 – Transcripts of Record