ED POL Minutes 10/18

Anderson, Bell, Henry, Hoelscher, Howenstine, Kanash, Liu, Lotto, Sangupta, Shiraishi, Wilson, Zalatan, Zhang

* Approve minutes from 10/4/17 (attached)

approved

* Curriculum Review Update (**Committee meets at 2:30PM in UC408**)  
  approved a small number of submissions
* Update on 3.15 Summer/Winter Session with GRC reps  
  Language that is a compromise allowing a student to take 16c in one summer session was discussed.   
  Winter session proposal was discussed.  
  Changes were approved, will be sent to on for 2nd reading at next Faculty meeting (assuming GRC approves)
* R&P 1.2.2.2 - Dean DeWeerth suggested that we consider having the associate deans vote when the deans are not able to be present. Discussed 2 options:  
  1) Teke deans off committee and put the associate deans on the committee.   
  2) Allow deans to give a proxy vote to the associate deans.   
    
  Language for option two is being sent back to the sub-committee.
* Coming soon: Policy regarding faculty members teaching their children.
* Discussion of Items raised by Pat Farrell
  + College of Health
    - Approval process?
    - Request meeting with Ed Pol – 11/29 or 1/24?
      * ask Pat to come back to tell us what he really means by this
    - Who will be involved in search for Dean?
  + Calendar
    - Committee
      * should there be a calendar committee? YES
      * previous calendar committee did not touch summer sessions
      * if the senate passes, part of the senate’s activities will be to review all of the committees
    - Issues to Consider
      * 4-7 period
      * using the full day – what’s the definition of a full day
      * breaks and the observance of national holidays
      * time scheduling of courses, time between classes, scheduling large lecture courses in the less desirable slots
  + Preparing for 1000 additional students
    - Issues to consider
      * parking
      * housing / food services
      * academic spaces
      * importance of maintaining quality of students
      * transferability between colleges
      * stress on certain courses Chem/Bios/Eng/Math
      * which faculty lines need to be prioritized
      * breakdown for the number of students to each college
      * Taylor Gym
      * health and mental health issues
      * tutoring and academic support
      * transportation system
      * is there enough off-campus housing
      * graduate student housing
      * Greek life issues (it’s very competitive)
* Other Sections of section 3 to be addressed:
  + 3.10.1 Scholastic Probation
    - information on best practices will be gathered and Anne will rewrite for next meeting
  + 3.10.3 Dropped for poor scholarship/reinstatement issues
    - review period will be at the end of the summer
    - this change will go on the consent calendar
  + 3.7.3.2 Make-up Exams
    - Final exams only
    - taken on the first Saturday in the spring semester
    - if that course is a prerequisite for a course needed in the semester, that student misses the first week of the course
      * schedule for makeup exams should be such that students can take the classes they need
      * spring semester makeup exams should be given in the spring/summer, not in the fall
      * Sat prior to start of spring semester
      * for spring, the Saturday after graduation
      * summer session makeups are Sat prior to the beginning of the fall semester
    - are there housing issues underlying any of these schedules?
    - Anne will revising the language for the next meeting

Upcoming agenda items:

* Other sections of section 3 to be addressed:
  + 3.1.4 – Transfer credit
  + 3.1.4.1 – Credit for Lehigh Abroad Sponsored Programs (not substantive)
  + 3.1.4.2 – Undergraduate Leave of Absence
  + 3.1.5 – Full Time undergraduate student
  + 3.2.4 – Roster of Studies
  + 3.2.5 – Attendance
  + 3.3.2 – Designated course system with pass-fail grading
  + 3.4 - Auditors
  + 3.6 Provisional Courses
  + 3.7.2 – Hour exams
  + 3.8.1 Definition of Grades
  + 3.8.2 – Incomplete (N grade)
  + 3.8.3 – Absent from the final examination
  + 3.8.6 – Grade reports
  + 3.11.1 – Graduation honors
  + 3.12 – Petitions
  + 3.12.2 – Substitution and Anticipatory Exams (Not sure this is the process followed)
  + 3.12.3 Petition to Waive Requirement
  + 3.14.5.1 Apprentice Teaching
  + 3.20.1 Requirements for graduation (not substantive)
  + 3.20.1.1 – Second baccalaureate degree
  + 3.20.3 – Transcripts of Record